



Ideal Green Market Cooperative
34988 County Road 39, Pequot Lakes, MN 56472
www.idealgreenmarket.com / 218-543-6565

MISSION: To provide access to local, sustainable and healthy food and products.

WELCOME (6:30pm)

Board of Directors:

X Jason Baca (2017) X Mike Winkels (2019) X Bonnie Coffey (2019)
 X Geoff Davidge (2017) X John Plein (2017)
 X Steve Roe (2019) Abbie Schramm (2018)
 Barb Mann, Temporary Co-op Store General Manager

GUESTS: Mary Plein

MINUTES: Nov 2, 2016 – Regular Scheduled Board meeting

6:30-6:32 **APPROVAL OF MINUTES-LAST MEETING:** Motion: Mike Second: Steve Motion Passes

6:32-6:42 **STORE MANAGER REPORT:** Teresa/Pat – recognize John Ehler’s volunteer hours weighing and putting bulk items in bags. John would like a scale he can use so he does not have to use the one scale at checkout.

ACTION ITEM: Geoff bought a scale and donated this to IGMC for John to use. Teresa and Pat requested someone to take care of the problems they can’t resolve. Teresa and Pat have been told to just communicate to Geoff and other board members about these problems. Two other problems were brought up to take action: The scanner used at checkout sometimes does not work. John Plein will work with the VEND vendor to get this resolved. EBT scanner/equipment has not been delivered to the co-op due to issues brought up with getting the equipment. Bonnie Coffey will get the contact info and look into getting this resolved.

6:42-6:55 **TREASURER’S REPORT:** John Plein Motion: Mike Second: Steve Motion Passed

To keep down accounting costs, John will do the daily bookkeeping tasks and the accountant will do payroll, payroll taxes, quarterly payroll reporting etc. This will save \$200 a month. Thanks to John for continuing these duties and providing the oversight with the accountant.

6:55-6:57 **NEW MEMBER APPLICATION:** No new members presented for approval

COMMITTEE REPORTS

- a. 7:00-7:05 Executive. – Geoff – attended the Region Five Co-op Round Table meeting with Bonnie and Mary. The meeting was designed to get food co-ops together to use synergies to improve co-op visibility, profitability, etc. Another meeting slated for January, most likely in Staples, MN. **Geoff also requested that each board member contact a business in the area to provide an item for the silent auction for the Dec 10 IGMC Holiday Luncheon at the Old Milwaukee**
- b. 7:05-7:10 Finance. – John – some discussion above with accounting changes. Money is kept at Mid-MN in a savings account to keep it liquid. Still working with Merchandising and Promotions to increase weekly revenue.
- c. 7:10-7:20 Human Resources – Bonnie – no report given

AD-HOC COMMITTEES.

- a. 7:20-7:25 **MERCHANDISING /PRODUCT DEVELOPMENT** – Steve R., Jason – discussed IGMC being the conduit for members to purchase butchered animals (half, quarter, pork, beef, etc) Jason has gotten white boards to use at the co-op and will use this and the newsletter to let members know about this offer.
- b. Make members aware of what we have: Bonnie will speak to Pat and Teresa to remind them to tell members about meats in freezer, Pat and Teresa to talk about items that need to be sold (recognize they already do this with specials on produce, breads, etc).
- c. 7:25-7:30 **PROMOTIONS/Recruitment/MEMBERSHIP** – Abbie S. –
 - a. Next meeting Nov 7, 10am Lakes Latte –

b. Mary Plein reports that things are underway for the IGMC Holiday Party. She has some volunteers working with her on this. Also working on classes as a way to promote the IGMC

d. 7:30-7:35 VOLUNTEERS – Barb/Joan I. – no report given

e. FACILITY TEAM – Dan Y. Chair. – report from Mary Plein hay bales were placed around building thanks to Abbie, Dan and his friend for doing this

Old Business:

1. We can increase membership if members, board members invite others to become members in the IGMC.
- 2.

New Business:

1. Looking into “Ideal Meals” – a bag with the ingredients etc for members to order and purchase. Will launch this with the Holiday Party December 10.
2. Will communicate the Thanksgiving Store Hours: Tues 11-6, Wed 10-4, Thursday CLOSED, Friday CLOSED, Saturday 9-3

Next Board Meeting: December 5, 6:30 pm at Ideal Town Hall.

Regular Scheduled Board meeting

Tasks-

Follow up-

ADJOURNMENT 8:00 PM

Submitted By Bonnie Coffey, Vice President