

Ideal Green Market Meeting Minutes April 5, 2021

Meeting was called to order at 5:05

Present: Jonathan, Sandi, MJ, Dan, Taren and Megan. Denise and Karyn were present via phone.

Secretaries Report: Taren made the motion to accept the March 1 report and MJ seconded it. Motion passed.

Farmers Market report: Denise, asst. MJ – not part of IGM and abbreviated for the board's info

Farmer's Market Manager: POSTION OPEN

We have an email address for the Farmer's Market! farmersmarket@idealgreenmarket.com so it keeps the emails from Vendors out of the Store Manager's inbox. Vendors have been contacted for this year. There'll be a calendar for the Market so MJ and volunteers

With Square, deposits can be directed to the new checking account.

A grant has been submitted for the PoP program we have been discussing (Power of Produce club).

Garden Report: Denise (coordinator)

Garden Manager: position not filled yet – not part of IGMC.

Planning the vegetables and flowers: Geoff Davidge

Watering/weeding/harvesting: Bonnie Coffee

Denise opened a separate checking account with donations from members. Bonnie co-signer on the account and be asked if she will update us on donations and grants. This may change if a volunteer can be in charge of the garden from start to finish.

Gate: still need a gate for the Garden. Geoff thinks \$300 would cover the cost.

Drip irrigation system: Geoff is looking into installing this type of watering system as the cost is no more than \$200.

Treasurers Report:

Heidi and Shannon from Mandt, Riess have the necessary information to complete the 2020 tax returns and will be working on that now

Income is up and so are expenses but sales are holding their own through the winter.

Managers report: Megan

Written report was submitted.

Joan Ingebrigtsen is working with Region 5 to apply for a grant that helps the high school home Ec. class prepare meals from different nationalities and they are purchasing the recipe items from the coop along with other smaller businesses. Taren will talk with Joan for a letter to the editor to the local paper for exposure.

2 new memberships were added in March: Jason M and Penny O.

Sandi made a motion to accept them and Taren seconded. Motion passed.

Hours will be changed for the summer to Wed, Thurs, Fri 10-6 and Sat 9-3. Beginning May 5th.

Garbage service will be upgraded in May to a 2-yard dumpster for 25.00 per month for cardboard only with every other week pickup.

HR report: Taren

Staffing: Interviews were started with a few people who are in consideration. Zach is in the process of submitting a letter of resignation, which will be reviewed on receipt. A recommendation was submitted for hiring another adult as an assistant manager.

Scheduling: I will help to ensure that a record of staff scheduling is maintained. I will check with Kathy to see if she is willing to coordinate staffing schedules for the time being.

Annual Reviews: I will be doing all of the reviews in April. I will review or create job descriptions with each employee.

Marketing report: report submitted by Taren

Karyn and I discussed a few ideas that we could work on without much expense. Nothing decided yet.

A motion to set a marketing budget for these mailings at an amount up to \$100.00 was made by MJ and seconded by Karyn. Motion passed.

Volunteer Coordinator report: MJ

She will be getting the list of volunteers and email addresses. She will be actively searching for replacement board members, no approval required.

Objective of Volunteer Coordinator: Support any IGMC project, event or fund raiser where extra help is needed as deemed by the IGMC Board or a specific Coordinator of IGMC. This help may include the Farmer's Market if deemed necessary. No funds/monies needed or anticipated.

Specific Tasks as of 4/5/21 - NO report – No updates

Building report: Dan

To save time, background for two items for consideration.

Adding a bit more selling space:

Depending on what is involved, moving the office to the back entry area, and using the current office space for additional selling space. If the board approves Megan's the basic concept, she and I can work details and come up with a budget.

A committee meeting has been set for April 20th, Tuesday at 5:00 to discuss the June annual meeting.

The next monthly meeting will be May 3, 2021 at 5:00

Minutes taken and presented by Taren Saccoman.