



Ideal Green Market Cooperative
34988 County Road 39, Pequot Lakes, MN 56472
Located in Ideal Corners (CR16 & CR 39 on CR 39
www.idealgreenmarket.com / 218-543-6565

MISSION: To provide access to local, sustainable and healthy food and products.

Board of Directors:

<input checked="" type="checkbox"/> Jason Baca (2017)	<input checked="" type="checkbox"/> Tiffany Elste (2018)	<input checked="" type="checkbox"/> John Plein (2017)
<input checked="" type="checkbox"/> Geoff Davidge (2017)	<input type="checkbox"/> Dave Endicott (2018)	<input checked="" type="checkbox"/> Abbie Schramm (2018)
<input checked="" type="checkbox"/> John Ehlert (2016)	<input checked="" type="checkbox"/> Dan Kayser (2016)	<input checked="" type="checkbox"/> Dan Yavner (2016)

Barb Mann, Co-op Coordinator

GUESTS:

MINUTES - Monday, August 3, 2015, 7pm at the Co-op Store

Welcome / Introductions

1. MINUTES OF JULY 20

- To be provided and approved at 8/17 meeting.

2. TREASURER'S REPORT

- Presented by JP.
- DK moves to accept the treasurer's report. TE seconds. Board approves.

3. NEW MEMBER – OWNER ACTION per Applications:

- New members: Charles Kreisel, 105 members total
- TE moves to accept, GD seconds. Board approves the new member.

4. COMMITTEE REPORTS

- Executive: Hasn't met, nothing to report.
- Finance: Hasn't met yet, scheduled a Finance Committee meeting for August 11.
- Human Resources: Hasn't met yet, nothing to report. We will schedule closer to store opening.
- Ad-Hoc Committees
 - Promo/Membership: Nothing to report. DY hasn't met with much enthusiasm when he's been calling members and asking them to reach out and try to bring in new members
 - Merchandising /Product Development: No meetings to report.

5. OLD BUSINESS

- Member Loan Program
 - TE suggests a new committee based on the amount of work involved
 - This program will fall under securities and anti-fraud laws
 - There is a MN exemption for co-ops, so we will not have to register as a security issuance
 - There are a variety of disclosures based on SEC rules that will be required prior to the offering
 - Will need assistance of finance committee to put together financial disclosures
 - Will need to have financials reviewed
 - Will have to provide information to Secretary of State and answer any questions

- Will need assistance to get all this done
 - Consensus at this point is to table the loan program temporarily due to the amount of work involved
- b. Letter of Understanding w/ Landlords
- c. Plan Review
- d. POS
- In order to go forward with getting the doors open this fall we are going to hold off on purchasing the POS system and try to use the current one or hand written recording system

6. NEW BUSINESS

- a. Store Opening:
- We need to get the remodel done in order to get our food license
 - We are reaching the point in the year that if we can't open soon, we are better off waiting until May
 - In order to go forward with getting the doors open this fall we are going to hold off on purchasing the POS system
 - Short term: look at the existing POS, wipe it clean and reinstall it
 - Record sales by hand
 - Open 3 days a week for a month or two
 - Will need to be staffed by volunteers for the fall
 - With the money in our bank accounts, we can get the renovations done and get our food license
 - We drop the POS for the short term and try to staff for 2-3 days a week using volunteers
 - We will do volunteer days for doing demo work and installing tile floor
 - The plumber has to submit his plan review, and we don't know if we have approval for that plan yet
 - Plumber on vacation this week
 - Barb will get in touch with plumber when he gets back and see how quickly we can get on the schedule
 - Plumber will give us the order the work needs to be done in, we will review and schedule at the next meeting
 - Need to put together a list of what needs to be done to open at next meeting
 - Get ready to send an email out to members to make a decision about whether to open a couple days a week for fall or wait until spring
 - Plan monthly events to keep members involved and coming together
- b. General Manager staffing strategy
- Need a strategy for who to hire
 - Tricia Benson from Market Street Market is willing to help starting Sept 1 for \$180 per day
 - Hire her for a day or two in September, and have as many people as possible come in to work with her
 - Tricia can help us come up with a job description so we can start a recruiting plan
 - Have her help us come up with a list of items that will store well or be less perishable
 - We need someone with a food manager certificate on staff starting in January
 - Can do the training online and take a proctored test
- c. Establishment of Operational Policies
- Need to start forming plans, but on hold until closer to store opening
- d. Night of Meeting.
- Stick with Mondays for now

NEXT MEETING: Monday, August 17, 2015, 7pm

ADJOURN