



IGM Board of Directors Meeting Minutes

Date: January 23, 2023

Called to order at 5:32 pm

Attendees: Jon Grothe, Ric Carlson, Dixie Grothe, Denise Albrecht-Simpson, MJ Schneider, Cristobel von Walstrom (by phone)

GUESTS: None

1. Positive Observations:

“Rest Your Mind” (lighthearted humor)

2. Secretary’s Report: Dixie

Motion to accept the 12-19-2022 meeting minutes. Moved by Denise; Second by Ric – **Motion carried**

3. Treasurer’s Report: Dixie

With current developments in personnel & rising costs, the 2023 Budget will be reviewed in February.

Motion to accept the treasurer’s report. Moved by Denise; Second by Ric – **Motion carried**

4. Store Manager’s Report: Megan

New Members: Approved 1 new members in December.

Products: Still seeing some increase in prices which are adjusted weekly, including eggs which are available and reasonably priced.

Finance: Sales are slow, which is typical for this time of year, but hours and purchasing are regulated to keep costs down.

Facilities: An anti-slip mat was put on the front ramp of the store and is working well.

Back to Basics: Scheduled for February 11th and will be inside this year. Plans are underway, seeds will be available & we’ll give away mini Equal Exchange bars. There’ll be a themed door prize with a gift certificate again this year to attract people to the table. Volunteers will provide breaks.

5. Old Business

Mighty Community Markets class update: Class material is in a binder in the office for reference.

Customer Credit Cards: The 3% surcharge on CC sales started on January 4, 2023 (first open day).

Freezer: Post a picture of the cooler (refrigerator) on social media with “for sale” details.

Inclement Weather Notification: Related store closures will be at the store manager’s discretion.

6. New Business

Budget: Discussed briefly & will be reviewed and approved at the February 27th Board meeting.

Hiring New Manager: Discussed process, search, advertising, interviews, and job description.

7. Committee Reports / Committee roles:

a. Human Resources: Ric

Megan has resigned from her management of the co-op. It will be reviewed & accepted at the February Board meeting. The new position will be called “Store Manager” and encompass all the duties of running the store, reporting only to the Board.

b. Volunteers: MJ

Next Sample Saturday is February 11th with the Valentine theme. We will need volunteers for the Indoor Farmer’s Market on April 22nd.

c. Marketing/Promotion: Cristobel

The flyer will be printed seasonally and distributed locally.

d. Facilities / Building: Jon

Need a volunteer to do handyman jobs at the store. Dan is no longer available, but MJ will check with local members to cover the lawn, parking lot, and building maintenance.

e. Ideal Corners Giving Garden: No report

f. Farmer’s Market: Denise

Starts Memorial Day weekend until Labor Day weekend. We’ve already had some interest. The Indoor Farmer’s market is April 22nd from 9am to 2pm. Lunch may be provided by a vendor but will be discussed further. It would be great to provide a few classes, too.

g. Product Committee: Discussed need to continue and is tabled until a later date.

8. Executive Session: Opened at 7:00 pm and closed at 7:40 pm

Next Board Meeting: February 27, 2023 at 5:30 pm Monday

Motion to adjourn: Moved by Ric – **Motion carried**

Meeting adjourned at 7:41 pm

Respectfully submitted by: Dixie Grothe