



# IGM Board of Directors Meeting Minutes

Date: 09-25-2023

Called to order at 5:30

**Attendees:** Jon Grothe, Denise Albrecht-Simpson, Dixie Grothe, MJ Schneider, Ric Carlson (via phone), Cristobel von Walstrom,

## **GUESTS:**

Roxanne Carlson (store manager)

## **Secretary's Report:** Denise

Motion to accept the August meeting minutes. Moved by MJ; Second by Dixie – **Motion carried**

## **Treasurer's Report:** Dixie

To receive financial reports or ask questions regarding the co-op, contact [board@idealgreenmarket.com](mailto:board@idealgreenmarket.com)

Motion to accept the August treasurer's report. Moved by Denise; Second by Cristolel– **Motion carried**

## **Store Manager's Report:** Roxanne

New Members: 3 new members were approved.

-Food Safety Manager Certificate completed (cert from ANSI)

-Working on cottage food license

-CPW promised to give us a discount on next order due to produce coming in unsellable and milk having a short date (expires before we can even put on the shelf)—we really need someone to check-in the deliveries to make sure we are getting what they charge us for and get credit for spoiled items.

-Looking into Ya Sure Kombucha, new possible product in store

-People coming in to ask about FM—appears some want it to go later than Labor Day weekend

## **Old Business**

-Cooler/Freezer—"temp sticks"—temperature sensors. 2 working great. Denise to order 3 more, Ric will donate 2, the other paid for by Farmer's Market

-Ric looking into another license/certificate to make sure we have Roxanne getting the right certs

## **6. New Business**

Special Meeting discussion: the special meeting went well; it did get people to show up.

-Members ARE allowed to live out of state (question by member)

-Members are supposed to be "terminated" if not shopping in previous 12-month period. We have NOT done that in the past. We will start following By-Laws, but not immediately—we want to gradually introduce it. We will announce this change first starting on Jan 1, 2024, by May 31, 2024, we will start dropping members (this will help with quorum).

Next Membership meeting date: June 23, 2024

-vote on proxy issue again

-vote board members on

-a nominating committee will be formed (per By-Laws), they will get members interested in running, filling out application and will bring the “slate” of candidates to the annual meeting

B2B (Back to Basic’s): We want to participate next year—Feb 17, 2024. We donate the tea so we do not pay the entry fee.

Place ad in Visitor Guide, \$195.00, Farmer’s market to pay (same wording as last year).

Motion to approve by MJ, Seconded by Cristobel. – **Motion carried**

Future board meetings—Winter/weather: When it gets wintery—Roxanne will call in, Cristobel will call in and we may not hold a January meeting

Business cards: Denise to order—Cristobel will get the wording to her for Instagram and Facebook

Ask Geoff-Garden to come to next meeting, we’d like a summary of what was donated from the giving garden.

## **7. Committee Reports / Committee roles:**

a. Human Resources: Ric

report attached:

-new “earned sick time and safe time” rules as of Jan 1, 2024 (attached)

-Roxanne would like a paycheck stub showing her hours/taxes/etc

b. Volunteers: MJ

report attached:

-volunteers listed on the board in the store, featuring the Garden volunteers.

-Sample Saturday’s starting in Oct

-advertising on facebook for more volunteers, including to help on Tuesday’s with the deliveries

c. Marketing/Promotion: Cristobel

d. Facilities / Building: Jon

e. Ideal Corners Giving Garden: Geoff

f. Farmer’s Market: Denise

report attached: 15 weeks or FM, 12 vendors minimum at each one. No grants received for 2023, so all kids programs are funded by the vendor fees of the FM. Final checkbook balance will be presented at Oct meeting in the Treasurer’s Report

## **OPEN FORUM:**

**Next Board Meeting:** Oct 23, 2023--Monday

Motion to adjourn: Moved by Denise – **Motion carried**

Meeting adjourned at 7:10 pm

Respectfully submitted by: Denise Albrecht Simpson

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