

Ideal Green Market Cooperative
34988 County Road 39, Pequot Lakes, MN 56472
www.idealgreenmarket.com / 218-543-6565

MISSION: To provide access to local, sustainable and healthy food and products.

☐ BOARD MEETING AGENDA DATE .

X BOARD MEETING MINUTES DATE - December 2, 2019 5:30 P.M

Board of Directors:

X Denise Albrecht-Simpson (2021), X Sandy Baker (June 2021), X Bonnie Coffey (2019),

X Pam Cunningham (2020), X John Grothe(2022), X Joan Ingebrigtsen (2020),

X Taren Saccoman (2020), X Dan Yavner (June 2021)

GUESTS: X Megan Loukota

The meeting was called to order at:

Motion to accept prior meeting minutes:

Mtg Date: __Nov. 4, 2019_ Moved: Denise_Second: Bonnie - Motion Carried

1. OLD BUSINESS:30 min

·Fall Fundraiser Totals–Pam, Sandi, Denise - Recap and totals discussed. Rough

estimate of totals \$3500.00 plus \$3000.00 match. Next time put desserts on buffet.

\$3000 anonymous donation deposited 11/18/19

Grant Writing Workshop-Denise (Grant opportunities)- Was more advanced than

expected, but enjoyed it. Will look forward to writing grants. See more in new business.

Note: ICSO Grant Received \$2500 - deposited

Note:Sign on Cty Road 16 will be installed in the next couple of weeks.

2. STORE MANAGER’S REPORT: Megan - Report given. See written report. Sale of turkeys for Thanksgiving really added to sales. Consider selling hams in December for Christmas and a possible steak/ meat box in January.

3. NEW BUSINESS:20 min

· **New member applications.** - 1 new member. Molly S. Motion made to approve new member.

Approval of new member: Motion__Sandi Second: __Taren - Motion Carried

Petty Cash Box - Discussed setting up a petty cash box. Monthly spending limit is \$200 authorized by President or Manager. Petty cash will be funded through cash donations at register. A record of money will be recorded in the petty cash box.

Maximum in box \$200/ Maximum use limit of \$200 with approval of Megan or Joan.

Motion to set up petty cash box with above stated parameters made by Taren

2nd - Denise. Motion carried.

Grants: Denise reported on Crow wing energy grants available for up to \$2000.00.

Discussed applying for grant “One vegetable, One community” and tie it to our community garden project. Would focus on carrots (planting, growing and cooking).

Would get help from local grower. Another possible topic: Rethink your Drink.

Coffee Tuesdays: Will revisit next month

Raise for Co-op Manager: Review done. Discussed potential raise. Motion made to give manager a raise. Will revisit in 6 months. Motion made by Denise Second: Pam.

Motion carried.

Christmas gifts: Discussed giving Christmas gift to co -op staff. \$100 gift card to Megan and \$50 gift card to Zach. Motion: Denise Second: Sandy. Motion carried.

4. COMMITTEE REPORTS Each 5 minutes Total 30 min

a. Treasury—Bonnie End of the year tax filing. - Report given . Taxes filed. Discussed revenues for month of November. Discussed what needed to be included in treasurer's report.

b. Human Resources— Taren - Need someone for farmers Market - Possible \$40.00 stipend.

c. Volunteer Oversight and Recruitment—Denise –Volunteer Call List - no report.
Discussed looking at spending for potential volunteer coordinator .

d. Marketing/ Promotion Advertising Calendar for 2020- Need a committee. Nice to have yearly event calendar

e. Product—Sandi and Joan -Sampling Saturday - Last weekend - November 23. Very Successful.

f. Facilities—Dan- Lighting update Working on replacing lamps

g. Bylaws—Denise

5. UPDATES, CONSIDERATIONS, OTHER DISCUSSIONS:

6. NEXT BOARD MEETING: Monday [December 2nd], 2019 5:30 PM

7. ADJOURN. Motion to adjourn meeting: Sandi. Motion Carried. Meeting adjourned at 7:25 pm. Next meeting Thursday January 2, 2020.

Minutes respectfully submitted by Pam Cunningham - Secretary.