

-Ideal Green Market Cooperative
34988 County Road 39, Pequot Lakes, MN 56472
www.idealgreenmarket.com / 218-543-6565

MISSION: To provide access to local, sustainable and healthy food and products.

☐ BOARD MEETING AGENDA DATE

X BOARD MEETING MINUTES. DATE: February 3, 2020 at 5:30 pm

Board of Directors:

X Denise Albrecht-Simpson (2021), X Sandy Baker (June 2021),

X Pam Cunningham (2020), X Jon Grothe (2022), X Joan Ingebrigtsen (2020), ☐ Taren Saccoman (2020), X Dan Yavner (June 2021) X Katie Peterson (2020)

GUESTS: X Megan Loukota, store manager, X Ron Kidder owner/member

The meeting was called to order at: 5:32

Motion to accept prior meeting minutes:

Mtg Date January 2, 2020 Motion to approve minutes made by Sandy Baker. Second: Denise.

Motion Carried.

Ron Kidder - Recognized at beginning of meeting regarding installation of a car charger for personal or customer use. Will be on a timer and will only be available during store hours.

Wants to install near location of dumpsters and cost will be charged to his personal account. We may want to consider installing additional chargers in the future.

Had discussion around location: Near garden or handicapped area. Would like it to be very visible to draw people to co-op.

TREASURER S REPORT:

Motion made by Denise to accept treasurers report. Second by Sandi. Motion carried.

Note from Chair: Need to get bookkeeping system up to par in order for reports to be accurate; Continuing to make necessary changes.

Current checkbook balance \$4727.47

Assistant Treasurer – Dan: Bookkeeping Update: Sales for January 2020 \$10,450. This number is very comparable to January 2019. Product order for January 2020 was \$5500. Expenses last year were \$65,000. Monthly expenses averages \$5400, leaving on average \$4000 per month for product. Megan, store manager is carefully monitoring monthly product purchases. Will try to hold February product costs around \$4000.

1. OLD BUSINESS:

A. GrantApplication Opportunities - Denise: Working on grant for freezer, however we do not meet snap/wic requirement. Also, working with Barb Mann on carrot project to possibly get money for garden. Also, second Crow Wing power grant revolving around water. Others available through Crow wing but will not pursue at this time.

Judy kidder will review grants prior to submission.

B. Back2Basics - February 15th at Pine River High School. Tea is ordered. Will work on getting seed packets.

C. Senior Expo - April 25, 2020. Will table further discussion til March

D. Indoor Farmer s Market (Set budget for signage) - April 18, 2020. Volunteers are signing up. Will work on getting good signage for the event. Volunteer meeting scheduled for February 18th at 6:00 pm

E. Credit Card System Update - Called about improved rates, and received positive feedback. Has been unable to follow up. Hoping to hear from them this week.

2. STORE MANAGER S REPORT:

1 new member. Motion to approve by Denise, second by Dan Y. Motion carried.

Valentine's Day purchases made. Have new leak in store. Kidders aware.

3. NEW BUSINESS:

A. Region 5 Meeting March 19th 9- 11. Business Planning-budgeting, cash flow, sales projections, inventory control, food waste planning - Megan and Katie will go.

Next region 5 is May 21 on succession planning and vision.

B. Community Involvement: How we can bring more opportunities for creating this. Breakfast or lunch, indoor Farmers market, garage sale, National Farmers market day (Sat. Aug 8). Free sites for vendors.

C. Hiring Jen Bloom for markets, marketing and cashiering - Discussion held. Jen will work for 5 payroll hours on Thursday and will coordinate farmers markets.

Motion made to hire Jen Bloom as 3rd paid staff to coordinate farmers Market and work in co-op as additional staff. Motion made by Dan seconded by Sandi. Motion carried.

D. Summer Membership Ideas: Providing reduced rate membership for Summer only residents. Idea tabled.

E. Vendor Spring Meeting and Agreement on Procedures: Vendor meeting to discuss co-op related issues

F. Appointment of Katie Peterson to the board: Motion made to appoint Katie Peterson (in attendance at meeting) to fill former board member Bonnie Coffey's position (expires 2022). Motion made by Sandi and seconded by Jon. Motion carried with Katie abstaining from the vote.

4. COMMITTEE REPORTS

Human Resources—Taren - no report.

Volunteers —Denise –Volunteer Coordinator – meeting February 18, 2020 for indoor farmers market

Product—Sandi and Joan – On hold until March

Facilities—Dan- Need to purchase new freezer for spring at cost of approximately \$1600.00. Size is 20.5 cubic feet, and is very energy efficient.

Bylaws—Denise Dan: Revisions pending

5. UPDATES, CONSIDERATIONS, OTHER DISCUSSIONS:

6. NEXT BOARD MEETING: Tuesday March 10,2020 5:30 PM at the Ideal Green Market Co-op

7. ADJOURN. Motion made by Dan Yavner, and meeting adjourned at 7:45pm

Minutes respectfully submitted by Pam Cunningham - Secretary